

Wasp

BARCODE TECHNOLOGIES

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AssetCloud and InventoryCloud: How to apply formatting to a custom field added to a report

Scott Leonard - 2022-02-15 - in [Cloud](#)

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Situation

A user of AssetCloud or InventoryCloud has created a custom field (in Form Customization), then customized a report to show that field. When attempting to change the display formatting, the changes have no effect (For example, number of decimal digits, or how a date is displayed).

Cause

Custom fields are all set to Text type on reports, so number or date formatting has no effect.

Resolution

Set the field's type on the report first, then apply formatting.

At the left, find the custom field, double-click it, set the type, OK.

First double-click the custom field that needs to be formatted.

Now change the type to what it should be.

| (AssetSerialNumberLabel) | First Name | Last Name |
|--------------------------|------------|-----------|
| | | |

Section2; Condition: {SpAssetDetailInfoWithNotes.asset...}
{AssetType} {SpAssetViewsWithCustomFields.Na...
ChildBand3
GroupHeaderBand1; Condition: {SpAssetDetailInfoWith...
Section8; Data Source: SpAssetViewsWithCustomField...
{SpAssetViewsV} {SpAssetViewsWith} {SpAssetViewsWithCustor

SpAssetViewsWithCustomFields
Name
Accidental Coverage
Computer Name
Device Name
Extension
First Name
IP Address
Id
Image
Last Name
MAC Address
Machine Status
Phone Number
RAM
User
Username
Warranty Expiration
Warranty Start
ID
asset_id
asset_id1
SpLabels4CR
Business Objects

Edit Column
Name in Source: Warranty Expiration
Name: Warranty Expiration
Alias: Warranty Expiration
Type: datetime
OK Cancel

Apply formatting to the field on the report:

Select the field on the report layout.

At the lower left, click Properties.

In the left pane, in the middle, find Text Format, then click the ... button to the right of the value.

In the Format dialog, choose the format type at the left, then the specific format at the

right.

OK

Preview and/or Save the report.

The image shows a software interface with a text formatting panel on the left and a 'Format' dialog box on the right.

Text Formatting Panel:

- Text: `{SpAssetViewsWithCustomFik ...}`
- Text Brush: Solid
- Font: Times New Roman, 8
- Horizontal Alignment: Left
- Vertical Alignment: Top
- Text Format: General

Format Dialog Box:

| Formats | Sample |
|------------|--------------------------------------|
| General | 8/30/2019 |
| Number | Properties |
| Currency | *8/30/2019 |
| Date | *Friday, August 30, 2019 |
| Time | 8.30 |
| Percentage | 19.8.30 |
| Boolean | 19.08.30 |
| Custom | Aug.30 |
| | 19.Aug.30 |
| | 2019, August |
| | *Friday, August 30, 2019 10:17 PM |
| | *Friday, August 30, 2019 10:17:38 PM |
| | 2019, August |

Buttons: OK, Cancel