

Wasp

BARCODE TECHNOLOGIES

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WaspTime: Explanation of Group scheduling options

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The document linked below uses a timeline to discuss frequently asked questions about In/Out Group options, and how to include and exclude punched time worked from paid hours:

- Early In/Late Out
- Grace period In/Out
- Unpaid Buffer In/Out
- Penalty In/Out
- Preliminary/Concluding Period

This information applies to WaspTime v7, v6, v5.

https://dl.waspbarcode.com/wasp/supportfiles/wasptime_group_options.pdf