

Wasp

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Situation

A user of AssetCloud or InventoryCloud has created a custom field (in Form Customization), then customized a report to show that field. When attempting to change the display formatting, the changes have no effect (For example, number of decimal digits, or how a date is displayed).

Cause

Custom fields are all set to Text type on reports, so number or date formatting has no effect.

Resolution

Set the field's type on the report first, then apply formatting.

At the left, find the custom field, double-click it, set the type, OK.

The screenshot shows the 'SpAssetViewsWithCustomFields' data source in the left pane. A list of custom fields is displayed, including 'Accidental Coverage', 'Computer Name', 'Device Name', 'Extension', 'First Name', 'IP Address', 'Id', 'Image', 'Last Name', 'MAC Address', 'Machine Status', 'Phone Number', 'RAM', 'User', 'Username', 'Warranty Expiration', 'Warranty Start', 'ID', 'asset_id', and 'asset_id1'. The 'Warranty Expiration' field is highlighted with a red box. A red arrow points from the text 'First double-click the custom field that needs to be formatted.' to this field. The 'Edit Column' dialog box is open, showing the 'Name in Source', 'Name', and 'Alias' fields all set to 'Warranty Expiration'. The 'Type' field is set to 'datetime' in a dropdown menu, with a red box around it and a red arrow pointing from the text 'Now change the type to what it should be.' to it. The 'OK' and 'Cancel' buttons are at the bottom right of the dialog. In the background, a report layout is visible with sections like 'Section2', 'ChildBand3', and 'Section8'.

Apply formatting to the field on the report:

Select the field on the report layout.

At the lower left, click Properties.

In the left pane, in the middle, find Text Format, then click the ... button to the right of the value.

In the Format dialog, choose the format type at the left, then the specific format at the

right.

OK

Preview and/or Save the report.

